

# CHADRON PUBLIC SCHOOLS FACILITY USE APPLICATION

To Be Completed By Organization and submitted to CHS office

Organization Applying \_\_\_\_\_

Building Requested \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Applicant Contact # \_\_\_\_\_

Applicant e-mail \_\_\_\_\_

Activity for which facility is requested

Date of Use \_\_\_\_\_

Time of Use \_\_\_\_\_

- Athletic/Activity                       Practice/Rehearsal
- Governmental Function               Organization Mtg.
- Instructional Class                       Social Function
- Performance/Program               Recreation
- Other \_\_\_\_\_

Facilities/Equipment Requested \_\_\_\_\_

Will admission be charged?              Yes              No

\$ \_\_\_\_\_

Reception/Concessions/Food?              Yes              No  
(Yes - Commons Only)

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To Be Completed By School Official

Charges: Half Day - \$50    Full Day - \$100  
Consideration will be given to non-profit organizations

Additional charge for custodial time   
Additional charge for stage/lighting personnel

Facilities are available as requested?    Yes    No

Building Principal \_\_\_\_\_

Activities Director \_\_\_\_\_

Date Approved \_\_\_\_\_

Chadron High School  
901 Cedar Street  
Chadron, NE 69337  
(308) 432-0707    Fax: (308) 432-0723

Note: Should a situation arise in which a school function needs to take place, the school function will take priority. Every effort will be made to accommodate the original application.

Please see policy on reverse side.

## COMMUNITY RELATIONS

### Use of Facilities

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The Board of Education encourages the use of District facilities by school groups, non-school community groups and patrons for the District when those uses are not in conflict with the purposes and programs of the educational mission of the School District.

The Board of Education further encourages such use of District facilities for furtherance of the community interests served by the school District, and wishes to make the use of facilities accessible, within reason and prudent protection of taxpayer interests, to the residents and patrons of the District.

In pursuit of these goals, the Board of Education authorizes the Superintendent and his/her designee(s) to implement rules and regulations for use of facilities, and to require necessary use charges and fees to provide for the protection and upkeep of district facilities.

The Board of Education, in seeking to encourage the use of District facilities by non-school community groups and patrons of the District, authorizes the Superintendent and his/her designee(s) to require rentals or use charges and fees to alleviate costs of usage, maintenance and upkeep from such groups and/or individuals making application for facilities usage. Such rentals and use charges shall be developed in written form by the Superintendent and approved by the Board of Education.

The Board of Education further authorizes the Superintendent and his/her designee(s) to waive such use charges and fees after consideration of the type of organization making application for such use, and the particular use to be made of the facilities.

Activities of the Chadron Public Schools shall be considered primary, and rentals and use of District facilities must be scheduled so as not to conflict with these functions.